

My Route Donation form for Birmingham Archives

Donor Information

First Name	
Surname	
Address	
Postcode	
Contact Number	
Email Address	

Information about the item donated

Description of item(s) If more than one please list each item individually	
Year(s) of origin	
Any Additional information	

Copyright

*Do you own copyright for this item(s)?	Yes	No
If YES are you happy to transfer copyright to Birmingham archives?	Yes	No
If NO do you know who does?	Yes	No
Please provide any additional information which may help establish copyright		

* Copyright is defined as having the exclusive right to print, publish, perform, film, or record literary, artistic, or musical material. E.g. a photographer gives permission for his work to be reproduced.

Declaration of donation

I _____ agree that the item listed above is to be donated to Birmingham Archives. I understand that by donating the item I am transferring all rights of ownership to Birmingham Archives, and that during My Route's delivery, Sampad may use the item in any way they deem as suitable.

I understand that the item will be made available for the public to read and look at in its entirety, and that the object, or images of it, may be reproduced for, but are not limited to, exhibitions, publications, publicity materials and digital learning resources.

Signed _____

Name _____

Date _____